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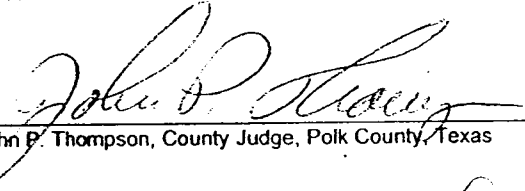
**RESOLUTION OF THE GOVERNING BODY
Domestic Violence Unit**

WHEREAS, POLK COUNTY finds it in the best interest of the citizens of POLK COUNTY, that the DOMESTIC VIOLENCE UNIT be operated for the YEAR, 2010-2011; and

WHEREAS, POLK COUNTY agrees that in the event of loss or misuse of the Criminal Justice Division funds, POLK COUNTY assures that the funds will be returned to the Criminal Justice Division in full.

WHEREAS, POLK COUNTY designates JOHN P. THOMPSON, POLK COUNTY JUDGE as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that POLK COUNTY approves submission of the grant application for the DOMESTIC VIOLENCE UNIT to the Office of the Governor, Criminal Justice Division.

Signed by: 
John P. Thompson, County Judge, Polk County, Texas

Passed and Approved this 17 (Day) of December (Month), 2009 (Year)

Grant Application Number: 2299301

[Print This Page](#)**Agency Name:** Polk County**Grant/App:** 2299301 **Start Date:** 4/1/2010 **End Date:** 3/31/2011**Project Title:** Domestic Violence Unit**Status:** Pending OOG Review






Budget Details Information

Introduction

This **Budget** section of your application details budget line items for your proposed project. To create a new budget line item, click on the icon in the **New Budget Item** column. You will be directed to a different area on this page to make selections specific to the budget category. After making your selection, write a brief description of the line item in the **Expenditure Description** box and enter the amount of OOG funds, Cash Match, and if applicable, In Kind Match in the areas provided. In the percentage box, you can enter a percentage for Personnel or number of items to be purchased for Supplies and/or Equipment. When you have finished, click on the **Add New Budget Line Item** button. Repeat this process for each budget line item needed in each budget category. If you need to edit your entries, click on the '+' icon to expand the budget grid. You will notice that a *pencil* icon will display after expanding the grid. Click on the *pencil* icon to be directed to the editing section on this page and follow the instructions in this area to complete your edits. Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct. In addition, you have a 2-hour time limit for each tab where you will need to complete the information correctly and then click the **Save and Continue** button. There is a timestamp in the upper-right hand corner of the page that notes when you first clicked on the tab. From that point, you have 2 hours to complete the information on that tab correctly. If you do not complete the information correctly (for the required fields) and then you click on the **Save and Continue** button, you will be redirected to the eGrants Home Page. If this happens, your data will not be saved in the system. You may also choose to compose a message on this page for OOG to review. This can be done by typing in the **Notes By Grantee / OOG** message box.

Getting Started

On this tab you will notice certain icons that are displayed.

-  = a **plus** icon - click on this icon to expand a list of items.
-  = a **minus** icon - click on this icon to collapse a list of items.
-  = a **new** icon - click on this icon to add a new item.
-  = a **pencil** icon - click on this icon to edit your selections.
-  = an **information** icon - this help icon is next to certain items that may need further explanation. Simply click and review the information provided in the pop up window.

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Supplies and Direct Operating Expenses	Cellular, Fax, Pager, and/or Office Telephone	Cell Phone, unlimited usage and internet modem Verizon Annual necessary to be on call 24/7	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0
		NEW-Domestic Violence Investigator Responsibilities include direct victim contact within 24 hours of report. Will maintain security and safety of victim during transportation to						

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Personnel	Certified Peace Officer - All Others	hospital and or shelter. Will accompany victim to protective order hearings and assist prosecution with follow up investigation, evidence collection, such as photographing victim injuries and scenes and service of those protective orders. The DV Investigator will continue those services during criminal proceedings both in misdemeanor and felony. The DV Investigator will act as liaison for victims during MDT meetings and voice their concerns as to the investigative process. By allowing the victim to be a part of the active investigation, the investigator will aid that victim in her restoration and recovery through a positive experience within the criminal justice system. This position will center on direct victim contact while aiding in the investigative process to achieve the best result for the victim's recovery and restoration.	\$53,912.00	\$0.00	\$0.00	\$0.00	\$53,912.00	100
Equipment	Desktop System and Accessories	Desktop Computer, hard drive, monitor and keyboard (purchased in package)for basic record keeping duties and evidence collection, database and internet access.	\$1,130.00	\$0.00	\$0.00	\$0.00	\$1,130.00	1
Equipment	Furniture	Desk to conduct interviews and store files and evidence and maintain a professional appearance	\$1,590.00	\$0.00	\$0.00	\$0.00	\$1,590.00	1
Travel and Training	In-State Registration Fees, Training, and/or Travel	Conference on Crimes Against Women March 8-10, 2010, Dallas Texas Registration Fees of \$350.00, Hotel 4 days @ \$85.00 + tax, Meal per diem of \$36.00 and Travel and Mileage and .50 a mile for 430 miles.	\$1,085.00	\$0.00	\$0.00	\$0.00	\$1,085.00	0
Equipment	Laptop System and Accessories	Notebook with wireless capabilities to access databases for investigation and data and evidence collection.	\$1,815.00	\$0.00	\$0.00	\$0.00	\$1,815.00	1
Equipment	Photographic Equipment and Accessories	Digital Camera to document crimes scenes and injuriesm witnesses and defendants.	\$560.00	\$0.00	\$0.00	\$0.00	\$560.00	1
Equipment	Printer, Fax, and/or Scanner Equipment and Accessories	Laser Jet Printer for reports, and pictures. The Fax and Scanner are used to receive reports and/or records. Scanner will be available to documents pictures provided by victims.	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	1
Supplies and Direct Operating Expenses	Vehicle Insurance and/or Leasing	Vehicle Insurance Annual	\$678.00	\$0.00	\$0.00	\$0.00	\$678.00	0

Supplies and Direct Operating Expenses	Vehicle Operating Cost (e.g., fuel, lubricants, maintenance, storage)	Yearly Maintenance costs, Fuel, Oil	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0
Equipment	Video Camera / Recorder and Accessories	Digital Recorder to document statements of victims, defendants, crime scenes an injuries.	\$860.00	\$0.00	\$0.00	\$0.00	\$860.00	1

You are logged in as **User Name:** johnthompson